

SANGRAHALAYA TIMBER AND CRAFTS LTD

CIN : L20101NL1985PLC002284

Corporate Office : 5, Gorky Terrace , 2nd Floor, Kolkata - 700 017

Phone : 033 6613 3300, E - mail : sangtcl17@gmail.com

Website : www.sangrahalaya.in

Date: 15.07.2019

To,
The Metropolitan Stock Exchange of India Ltd. (MSEI)
Vibgyor Towers, 4th Floor,
Plot No C 62, G-Block,
Opp. Trident Hotel,
Bandra Kurla Complex,
Bandra (E), Mumbai-400098, India

Sub: Reconciliation of Share Capital Audit Report for the quarter ended 30th June, 2019

Dear Sir/ Madam,

Pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 1996, please find enclosed herewith Reconciliation of Share Capital Audit Report for the quarter ended 30th June, 2019.

Please acknowledge receipt of the same.

Yours Faithfully,

FOR SANGRAHALAYA TIMBER & CRAFTS LIMITED



Tarak Nath Dey

(Director)

DIN: 00343396

Encl. As Above

PRIYA MANKANI**(PRACTICING COMPANY SECRETARY)****Block-309, Flat 2A, Fort Residency
38 S.N. Roy Road,
New Alipore, Kolkata- 700 038
Ph - 7407223556**

TO
The Board of Directors
SANGRAHALAYA TIMBER & CRAFTS LIMITED
5,GORKY TERRACE,
2ND FLOOR
Kolkata-700 017

Company Registration No.-2284
Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH JUNE, 2019
(SEPARATE FOR EACH ISIN)**

| 1 | For the quarter ended | 30TH JUNE, 2019 | | | | |
|------------------|---|--|------------------|---------------------------|----------|---------|
| 2 | ISIN | INE932E01018 | | | | |
| 3 | Face Value | Rs.10/- | | | | |
| 4 | Name of the Company | SANGRAHALAYA TIMBER & CRAFTS LTD. | | | | |
| 5 | Registered office Address | P.O.Naginimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072 | | | | |
| 6 | Correspondence Address/Head office | 5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017 | | | | |
| 7 | Telephone No.& Fax No. | Tel: 033 66133300/01, Fax:033 66133303 | | | | |
| 8 | Name of Stock Exchanges where the Company,s Securities are listed | Metropolitan Stock Exchange of India Ltd. (MSEI) | | | | |
| 9 | Issued Capital | <table><thead><tr><th>Number of Shares</th><th>Face Value</th></tr></thead><tbody><tr><td>20010000</td><td>Rs.10/-</td></tr></tbody></table> | Number of Shares | Face Value | 20010000 | Rs.10/- |
| Number of Shares | Face Value | | | | | |
| 20010000 | Rs.10/- | | | | | |
| 10 | Listed Capital(Exchange wise) (As per Company Record) | <table><thead><tr><th>Number of Shares</th><th>% of total issued Capital</th></tr></thead><tbody><tr><td>20010000</td><td>100%</td></tr></tbody></table> | Number of Shares | % of total issued Capital | 20010000 | 100% |
| Number of Shares | % of total issued Capital | | | | | |
| 20010000 | 100% | | | | | |
| 11 | Shares held in Dematerialized form in NSDL | 18651150 | | | | |
| 12 | Shares held in Dematerialized form in CDSL | 961400 | | | | |
| 13 | Share held in Physical form | 397450 | | | | |
| 14 | Total No. of Shares (11+12+13) | 20010000 | | | | |
| 15 | Reason for difference,if any, between (9& 10),(9&14),(10&14) | Not Applicable | | | | |
| 16 | Certifying the details of charges in Share Capital during the quarter under consideration as per Table. | Not Applicable | | | | |
| 17 | Register of Members is updated (Yes/No) | Yes | | | | |
| 18 | Reference of previous quarter with regards to excess dematerialized shares,if any | Nil | | | | |

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|----|---|---|
| 19 | Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why. | Not Applicable |
| 20 | Mention the total no.of dematerialisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay | Nil |
| 21 | Name,Address, Telephone & Fax No.of the Compliance officer of the Company | MS. MANSI KIRANKUMAR SHAH 5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017 Tel: 033 66133300/01, Fax:033 66133303 |
| 22 | Name,Address, Telephone & Fax No, Registration No.of the Auditor. | PRIYA MANKANI Practicing Company Secretary Block-309, Flat 2A, Fort Residency, 38 S.N. Roy Road, New Alipore, Kolkata- 700038 Ph - 7407223556 |
| 23 | Name, Address of Registrars and share Transfer Agent | M/s. NICHE TECHNOLOGIES PRIVATE LIMITED 7th Floor, Room No 7A & 7B, 3A, Auckland Road, Elgin, Kolkata-700017 PH:-(033) 2280 6616 / 17 / 18: Fax : (033) 2280 6619 |
| 24 | Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) | Nil |

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
 DATE:- 13.07..2019



Signature:

Priya Mankani

Name-Priya Mankani
 Certificate of Practice No-17947