

**MUKESH RATHI**  
(PRACTICING COMPANY SECRETARY)

A4B/2, 1 Raja Ram Mohan Roy Road  
Kolkata- 700 041  
Ph - 98311 33018

TO  
The Board of Directors  
**SANGRAHALAYA TIMBER & CRAFTS LIMITED**  
5,GORKY TERRACE,  
2ND FLOOR  
Kolkata-700 017

Company Registration No.-2284  
Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH JUNE, 2014**  
(SEPARATE FOR EACH ISIN)

1	For the quarter ended	30TH JUNE, 2014
2	ISIN	INE932E01018
3	Face Value	Rs.10/-
4	Name of the Company	<b>SANGRAHALAYA TIMBER &amp; CRAFTS LTD.</b>
5	Registered office Address	P.O.Naginimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072
6	Correspondence Address/Head office	5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017
7	Telephone No. & Fax No.	Tel: 033 66133300/01, Fax:033 66133303
8	Name of Stock Exchanges where the Company,s Securities are listed	The Gauhati Stock Exchange Ltd.
9	Issued Capital	Number of Shares      Face Value 20010000                  Rs.10/-
10	Listed Capital( Exchange wise) (As per Company Record)	Number of Shares      % of total issued Capital 20010000                  100%
11	Shares held in Dematerialized form in NSDL	13111000
12	Shares held in Dematerialized form in CDSL	Nil
13	Share held in Physical form	6899000
14	Total No. of Shares (11+12+13)	20010000
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable
16	Certifying the details of charges in Share Capital during the quarter under consideration as per Table.	Not Applicable
17	Register of Members is updated (Yes/No)	Yes
18	Reference of previous quarter with regards to excess dematerilized shares,if any	Nil
19	Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable
20	Mention the total no.of dematerilisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay	Nil
21	Name,Address, Telephone & Fax No.of the Compliance officer of the Company	<b>MR. CHAND RATAN MODI</b> 5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017 Tel: 033 66133300/01, Fax:033 66133303
22	Name,Address, Telephone & Fax No, Registration No.of the Auditor.	<b>MUKESH RATHI</b> Practicing Company Secretary A4B/2, 1 Raja Ram Mohan Roy Road Kolkata- 700 041, Ph-98311 33018
23	Name, Address of Registrars and share Transfer Agent	<b>M/s. NICHE TECHNOLOGIES PRIVATE LIMITED</b> D-511, Bagree Market, 5TH FLOOR B.R.B. BASU ROAD Kolkata-700 001 ,PH:-2235 7270/71/3070
24	Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change)	Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

Signature:



Name-Mukesh Rathi  
Certificate of Practice No-4795

PLACE:- KOLKATA  
DATE:- 10TH JULY, 2014