

**H RATHI**

**COMPANY SECRETARY**

56/1, B.B.CHATTERJEE STREET  
KOLKATA- 700 042  
PH - 98311 33018

Board of Directors  
**SANGRAHALAYA TIMBER & CRAFTS LIMITED**  
5, GORKY TERRACE,  
2ND FLOOR  
Kolkata-700 017

Company Registration No.-2284  
Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31st MARCH, 2011  
(SEPARATE FOR EACH ISIN)**

|    |  |   |
|----|--|---|
| 1  | For the quarter ended  | 31ST MARCH, 2011  |
| 2  | ISIN   | INE932E01018  |
| 3  | Face Value   | Rs.10/-   |
| 4  | Name of the Company  | <b>SANGRAHALAYA TIMBER &amp; CRAFTS LTD.</b>                                      |
| 5  | Registered office Address  | P.O.Naginimara<br>Dist- Mon Nagaland - 798622<br>PH: 2500603,2542072              |
| 6  | Correspondence Address/Head office   | 5,GORKY TERRACE,<br>2ND FLOOR<br>Kolkata-700 017                                  |
| 7  | Telephone No.& Fax No.   | Tel: 033 66133300/01, Fax:033 66133303  |
| 8  | Name of Stock Exchanges where the Company,s Securities are listed  | The Gauhati Stock Exchange Ltd.   |
| 9  | Issued Capital   | Number of Shares      Face Value<br>20010000                  Rs.10/-             |
| 10 | Listed Capital( Exchange wise)<br>(As per Company Record)  | Number of Shares      % of total issued Capital<br>20010000                  100% |
| 11 | Shares held in Dematerialized form in NSDL   | 13111000  |
| 12 | Shares held in Dematerialized form in CDSL   | Nil   |
| 13 | Share held in Physical form  | 6899000   |
| 14 | Total No. of Shares (11+12+13)   | 20010000  |
| 15 | Reason for difference,if any, between<br>(9& 10),(9&14),(10&14)  | Not Applicable  |
| 16 | Certifying the details of charges in Share<br>Capital during the quarter under<br>consideration as per Table.        | Not Applicable  |
| 17 | Register of Members is updated (Yes/No)  | Yes   |
| 18 | Reference of previous quarter with regards<br>to excess dematerialized shares,if any                                 | Nil   |
| 19 | Has the company resolved the matter<br>mentioned in point no.18 above in the<br>current quarter ? If not,reason why. | Not Applicable  |

*Me*

- Mention the total no.of dematerialisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay
- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company
- 22 Name,Address, Telephone & Fax No, Registration No.of the Auditor.
- 23 Name, Address of Registrars and share Transfer Agent
- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change)

Nil

**MR. CHAND RATAN MODI**  
5,GORKY TERRACE,  
2ND FLOOR  
Kolkata-700 017  
Tel: 033 66133300/01, Fax:033 66133303

|                        |              |
|------------------------|--------------|
| <b>MUKESH RATHI</b>    | Practicing   |
| Company Secretary      | 56/1,        |
| B.B.Chatterjee Street, | Kolkata- 700 |
| 042, Ph-98311 33018    |              |

**M/s. NICHE TECHNOLOGIES PRIVATE LIMITED**  
C-444 & B-414, Bagree Market,  
71,B.R.B.B. Road ,(canning Street)  
Kolkata-700 001 ,PH:-2235 7270/71/3070

Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA  
DATE:- 13/04/2011

**Signature:**

**Name- Mukesh Rathi**  
**Certificate of Practice No-4795**

